

MINUTES
MORTON COUNTY COMMISSIONERS
AUGUST 24, 2009

Bob called the meeting to order at 9:00 a.m. with open doors.

Present: Bob Boaldin, Chairman; Ron DeGarmo, Vice-Chairman; Teresa Harder, Commissioner; Eric Witcher, County Attorney; Mary Gilmore, County Clerk

The Agenda was reviewed and approved with additions.

Minutes of the August 10, 2009 meeting were read and approved, as amended, on a motion by Teresa, seconded by Bob.

Bills were reviewed and approved for payment.

Resolution 2009-10 was approved and signed on a motion by Teresa, seconded by Ron (A RESOLUTION approving funding to the Western Kansas Development Organization for its obligations under a contract to rehabilitate railroad for five years, commencing in project year 2010 and continuing through project year 2014, to assist in the rehabilitation of the Cimarron Valley Railroad.)

A discussion took place concerning the Cellular Telephone Usage Policy. Motion was made by Teresa, seconded by Ron, to approve the new Policy which includes a \$25 reimbursement to those deemed necessary by the Commissioners to carry a cell phone to make "County" business calls.

The Notice of Appointment for Glennis Bookstore to serve on the SouthWest Kansas Area Agency on Aging, Sub Region Council, was signed. The Clerk will mail the certificate to Ms. Bookstore.

Motion was made by Bob, seconded by Teresa, to appoint the Kansas Association of Counties 34th Annual Conference voting delegates as follows: Ron DeGarmo, Delegate; Bob Boaldin, 1st Alternate; Teresa Harder, 2nd Alternate. The Clerk will affix her seal and forward the form to KAC.

The Commissioners signed the following: the Signatory Approval for FY 2010 Carryover form for the Cimarron Basin Community Corrections; the Payroll Form; the Payroll and Accounts Payable Warrant Registers; the Multiple Peril Crop Insurance form; and two Road Petitions from Epic Touch (on a motion by Ron, seconded by Teresa.)

The Commissioners reviewed an email from Tracie Nixon praising Jennifer Barnes' leadership qualities during the Records Administration training for the new Sheriff's Office Records Program. Tracie said she is doing a wonderful job and deserves some recognition for the work she has done. Jennifer has accepted the task as Records Administrator which is an extremely large responsibility. Tracie commented that even

the trainer has been impressed with Jennifer's eagerness and commitment to excel in this program. A copy of this commendation will be placed in Jennifer's personnel folder.

The Commissioners reviewed and approved the Pavement Maintenance Program Plan for Runway 17-35. This PMP is required by the FAA for maintenance of pavements which have received Airport Improvement funding. No changes at this time.

The Commissioners also reviewed the Preliminary Design Report to Rehabilitate Runway 17-35 (a future project.) The report was acceptable.

Kevin Shook met with the Commissioners and reported that the Tournament Committee has requested approval to build a new score board for the Clubhouse. The Committee will pay for the board and materials needed to construct it. The old board was damaged during the last wind storm. Approval was given for this project. The Commissioners reminded Kevin that an employee must sign for any charges for materials needed in order to receive the tax exempt status; the Tournament Committee can then reimburse the Gifts and Grants Fund.

Kevin mentioned he no longer has his two summer golf course helpers. He did, however, mention that Joey Aranda will be attending school in Garden City and has no classes on Tuesdays or Thursdays. Kevin requested approval for Joey to continue to help out at the golf course on his days off. Following a short discussion, consensus of the Commissioners was to approve this request and allow Joey to continue working through the end of October. Kevin further mentioned that there was no Golf Advisory Board meeting in August due to several of the members being out of town.

Kevin stated they had to replace a toilet in the Women's Bathroom in the Clubhouse. They also had to replace the handle on a toilet in the Women's Bathroom out on the course.

Kevin reported there is one more tournament; the Knights of Columbus tournament on September 12th. Then, the League Cross-County Tournament will be held on the Point Rock Golf Course on October 15th. Kevin also mentioned that August 28th will be the Couples Night Tournament.

The Supervisors met with the Commissioners. Present were: Vienna, Leon, Larry, Kevin, Sally, Charles Hull, Justin. Items discussed by the Commissioners included: 1.) Timesheets need to be turned in on time; there are still some departments who continue to turn them in late and this slows up the Payroll process; 2.) All employees currently using a county-owned cell phone must change the phone over to a personal account or turn the phone in the County Clerk. Please get this done as soon as possible. If the Commissioners deem it necessary for the employee to carry a cell phone in order to place business calls, the employee will be reimbursed \$25/month for their phone usage; 3.) Employees need to turn in original receipts with vouchers when they request reimbursement from the County for meals. The receipt should show the charges for the meal, sales tax, etc. This is needed in order to prove to the Auditors that the County is

not paying sales tax. Credit card receipts are not acceptable because they do not have the needed breakdown of charges. Also, keep the amount you leave for a tip to 15% or less when asking the County for reimbursement; 4.) When you are driving a county-owned vehicle and receive a cell phone call, pull over to the side of the road to take the call (per KCAMP, the County's liability insurance carrier.) This will be included in the new Cellular Telephone Usage Policy.

The Supervisors then gave their individual department reports.

Tony Hoyt met with the Commissioners. Tony mentioned that the scrambler for the new console in Dispatch will not be available for installation until the first week in September. One problem being experienced at this time is that Dispatch can send but not receive. George, with G&G, hopes to be here on Tuesday or Wednesday to look at the problem.

Tony reported that the "first out" ambulance garage door is not working and he fears they may need a new door. Tony has worked on the opener numerous times and gotten it to work in the past but it is not working anymore. Overhead Door suggests a new opener. Consensus of the Commissioners was to go ahead and get the opener replaced since the parts are outdated.

Justin Holliday entered the meeting and requested approval to purchase two flat screen television sets to replace the old bulky ones in Dispatch. The larger screen will display the jail cells so the jailer can keep watch on all prisoners. The current televisions are old and very large. The new flat screens would free up some much needed space. Approval was given for this purchase.

Justin mentioned he is short staffed again. Loren Coen has resigned as a City Officer. The City is accepting applications at this time.

A discussion took place concerning the dental problems one of the prisoners is experiencing. It may be necessary to take the prisoner to an oral surgeon to have the tooth extracted.

Justin reported that USD 217 has agreed to help pay for some of the expenses for supplies for the DARE program.

The meeting recessed at noon for lunch. Following lunch the Commissioners drove to the Museum to view the flag poles that need painted. Consensus of the Commissioners was for the Museum staff to paint the poles or hire it done. The Commissioners also drove past the Highway 56 property; it looks very nice after being mowed and the weeds killed, and the downtown storage building to look at the grounds around the building (Larry Simmons keeps that area mowed and trimmed.)

The meeting reconvened at 1:00 p.m.

Leon Ellis met with the Commissioners and reported they finally got the chemicals they had ordered. Leon also reported that he received a check in the amount of \$14,000 from the metal man for removal of metal from the Landfill.

Leon stated he has not heard anything more on the Gator. He said he thought he might just keep the old Gator since he was not getting much for a trade-in.

The Commissioners mentioned that Merlin Stout has asked when the Weed Department is going to spray the ditches between Roads L&N. Leon said he will spray some more over there as soon as the wind dies down.

Leon reported he has not visited with the school Shop teachers regarding the possibility of their class(s) building a new site manager's building for the Landfill.

Eric stated that he is planning a vehicle auction in conjunction with a County Delinquent Tax Sale. The auction is being planned for mid-September.

Charley Tucker met with the Commissioners and discussed some issues with the auction held at the Civic Center August 22nd. Mr. Cunningham paid for use of the Civic Center on August 22nd. However, he started setting up items in the Civic Center on August 18th and continued throughout the week. He also scheduled a public viewing beginning Friday at 5:00 p.m. causing the Civic Center staff to have to stay until after 9:00 p.m. Consensus was that when Mr. Cunningham opens an auction up to viewing, he is utilizing the facility and needs to be charged for a day of use; especially since it caused a county employee to stay after hours to accommodate him, without prior notice. Charley stated there were items that sold at the auction that people did not pick up and those items are currently sitting outside in back of the Civic Center. A discussion took place as to who is responsible for the items not picked up. Consensus of the Commissioners was that, in the future, all items either sold or not picked up, or not sold at all, need to be cleared off of the Civic Center property at the end the day of the auction.

Charley mentioned that he visited with Scott Hutchinson about a brace for the Civic Center front sign above the entrance doors. He also visited with Scott about wheels for the stage and electrical stations and hand rails for the stage. Scott said he would come by to look at what needs done sometime this week.

A discussion took place concerning the possibility of purchasing a 20 ft. scissor lift, if one comes up for sale. Charley said he would also check with Elkhart Lumber Yard to see if they have one to rent. This lift is needed to change light bulbs in the Civic Center and to get the electrical boxes down and then replaced in the ceiling.

Charley reported he contacted a cleaning service and will be getting an estimate for cleaning the meeting rooms and the office carpets.

A discussion took place concerning the Grand Piano being stored at the Civic Center for the Theatre Group. Concern was expressed that the piano does not have a cover and

could easily be damaged during events held at the Civic Center. The Commissioners asked Charley to look into having a waterproof cover made or ordered. The Commissioners asked the Clerk to contact KCAMP to determine if the piano is covered under the County's liability insurance; also contact Temple Reed to see if the Theatre Group has insurance on the piano and request they provide the County a copy of the proof of insurance coverage.

Charley mentioned there are two more events scheduled for August at the Civic Center: August 26th Epic Touch will be holding a meeting; August 27th is the Life Line Screening event. To date, one event has been scheduled for September 19th, a wedding reception.

Charley reported the Event Hall floor is holding up pretty good, it has a few scratches from the auction. The floor cleaner, however, is working great and once the floor is cleaned you can hardly see the scratches. Amy hopes to put another coat of wax on the floor in the near future.

The Commissioners reviewed and approved Resolution 2009-9 on a motion by Ron, seconded by Bob (A RESOLUTION PROHIBITING THE USE OF COUNTY ROADWAYS UNDER THE JURISDICTION AND CONTROL OF THE BOARD OF COUNTY COMMISSIONERS OF MORTON COUNTY, KANSAS, BY COMMERCIAL TRUCKS, COMMERCIAL BUSES AND OTHER COMMERCIAL VEHICLE.) This Resolution will be published in the local newspaper.

A discussion took place concerning the sand and gravel geological analysis done on the "White Ranch." The Commissioners will have Charley McKinley review the information. If all looks good it may be a good site for a new gravel pit. This will be further discussed at the next meeting.

The September Commissioner Meetings were tentatively scheduled for Wednesday, September 9th and Monday, September 21st. Ron reminded everyone that the next WEKANDO meeting is scheduled for September 16th at 10:00 a.m.

There being no further business the meeting adjourned on a motion by Teresa, seconded by Ron.